

IC Memorandum 10-35



To: KEHP Insurance Coordinators

From: Department of Employee Insurance (DEI)

Re: Chapman Kelly Audit – Group 3 Final Notice

Date: October 14, 2010

Commonwealth of Kentucky
Personnel Cabinet
Department of Employee Insurance
2nd Floor, State Office Building
501 High Street
Frankfort, Kentucky 40601

This week Chapman Kelly will be mailing the final notice regarding the Dependent Eligibility audit to the members included in Group 3, the audit that started in September.

Web Site: <http://kehp.ky.gov>
Wellness Hotline: 877-KEHP-WELL

The time period for a response to this audit has been extended until November 10, 2010. Unless all of the required documentation is received by Chapman Kelly on or before this deadline, KEHP will remove the dependents that have not been verified. The effective date of the termination(s) will be January 1, 2010 or the dates the dependent(s) were added to the plan, if added after January 1, 2010.

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Kentucky Transportation Cabinet

Accompanying this memo is a copy of the notice that is being sent to the member.

Later this week, we will send a list of dependents that have not been verified to each agency. The list will be sent encrypted through Entrust. Only those agencies who have members who have not responded or only partially responded to the audit will receive a listing.

If you do not have Entrust, please refer to IC Memorandum 10-34 for instructions on obtaining the application.

If you have questions on the, please contact us at: 888-581-8834.

If you have questions on Entrust, please contact your IT support team.

